Civil Air Patrol, New Jersey Wing
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NJWG Supplement 1
CAPR 62-2
1 August 2008

Safety
MISHAP REPORTING AND INVESTIGATION

CAPR 62-2, 15 September 1999, is supplemented as follows:

4.e. ***Added*:** In the case of any and all aircraft or van mishaps within the New Jersey Wing, the New Jersey Wing Commander and the NER Commander are to be both IMMEDIATELY and PERSONALLY notified by phone. If the NJ Wing Commander cannot be contacted immediately, notify a New Jersey Wing Vice Commander and the New Jersey Wing Director of Safety. This notification is in addition to the procedures specified in CAPR 62-2, which will be followed regardless. The New Jersey Wing designee to receive notification of mishaps is the New Jersey Wing Safety Officer. Units will notify the NJW/SE of all reportable mishaps within 2 hours at the NJW/SE's cellular phone number and within 24 hours of all reportable mishaps by telephone, fax or e-mail (see attachment)

4.f. ***Added:*** Members of the New Jersey Wing will comply with the mishap notification roster and the instructions on how to make notification of any mishaps. The notification procedure and roster of contacts are contained in the Attachments. All units shall post this roster at the unit headquarters, and all activity project officers shall have this roster in their immediate possession for the duration of the activity and will post this roster in a prominent location.

5.f. ***Added:*** In all cases, unless directed otherwise by CAP National General Counsel, the New Jersey Wing will, *in a timely manner and within 21 days*, submit a CAPF 79 for each and every CAPF 78 submitted, regardless of severity of accident or injury. All CAPF 79s will bear the New Jersey Wing commander's signature and comments where applicable.

Page 3, Add to list of attachments: Attachment 5, NJW supp. (Notification Procedures and Roster)

Robert J McCabe

Kevin Webster, Lt.Col., CAP
Safety Officer

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Commander

1 Attachment
1. #5 Notification Procedures and Roster

Supercedes: N/A
OPR: SE
DISTRIBUTION: In accordance with CAPR 5-4