



**HEADQUARTERS NEW JARSEY WING  
CIVIL AIR PATROL  
United States Air Force Auxiliary  
P.O. Box 16099  
McGuire AIR Force Base, New Jersey 08641-0099**

August 8, 2002

To: New Jersey Wing Commanders, Operations Officers, Flight Release Officers, Pilots

Subject: Command Policy Letter 1-2002 (Flight Operations)

Effective immediately, VFR Flight Operations for New Jersey Certified Pilots and Aircraft are authorized to be accomplished anywhere within the Northeast Region and Delaware with the following limitations and required operational procedures:

1. VFR Flights or IFR flights under VFR conditions within a 150nm radius from McGuire Air Force Base (WRI), may be released by any NJ Wing Flight Release officer, in accordance with current procedures and regulations. This area includes all of Delaware, Eastern Pennsylvania to generally the 078°.00'.00'' west longitude line, Southern New York to generally the 40°.15'.00'' north latitude line and Long Island, New York east to Montauk Point.
2. Group Commanders and/or Group Directors of Operations may authorize VFR flights within the Northeast Region or Delaware up to a 350nm radius from McGuire Air Force base (WRI). The Wing Director of Operations must be notified in advance of such flights.
3. The NJ Wing Director of Operations may authorize flights beyond the 350nm limit in the Northeast Region or in Delaware. The request for authorization should be submitted 7 days in advance but, may be authorized with less notice at the discretion of the Director of Operations.
4. The NJ Wing Director of Operations must authorize all actual IFR flights that are outside the state of New Jersey and all remain over night (RON) flights.
5. After authorization, any of these flights may be released by any NJ Wing flight release officer.
6. CAP pilots are subject to recall at any time. The CAP pilot must provide adequate contact information to facilitate such a recall. All flights must monitor CAP channel 2 during flight and be prepared for possible recall.
7. A request for a release must be accompanied by a completed flight plan in an approved FAA or Air Force format (e.g. FAA form 7233-1, DUATS flight plan print out, etc ). All flights beyond 50NM from departure point require that a FAA flight plan be filed and activated.

All requests for flights outside the Northeast Region and/or beyond the state of Delaware require the prior approval of the Northeast Region Commander. Pilots will submit requests with an attached flight plan to arrive at the NJ Wing DO 7 days prior to the planned flight.

While this policy change greatly expands the areas in which New Jersey pilots can operate, it does not lessen any requirement for safety. In fact, this policy expands both the pilots and flight release officers responsibility to insure that the flights are planned and conducted safely. Considerable care must be taken to properly enter and/or transit class B airspace. VFR flight following should be used on every flight. There will be no excuse for fuel exhaustion. Please safely enjoy the expanded operational areas.

A handwritten signature in black ink, appearing to read "C J Flynn III".

**CORNELIUS J. FLYNN III**  
Colonel  
New Jersey Wing Commander